**Presentation Guidelines**

* The duration of a presentation slot is 12 minutes. You will have 10 minutes for the presentation itself and 02 minutes for questions from the audience.
* An LCD projector/monitor and computer will be available in the session room for regular presentations.
* Presenter of the papers are requested to be present in the room at least 10 minutes before the start of their session and introduce themselves to the session chair.
* A volunteer will be available in case you need technical assistance.
* Please load your presentation file into the assigned computer in the lecture room during the break before the session begins and make sure it displays properly.
* In order to avoid software compatibility problems (MS PowerPoint), speakers are advised to embed all fonts in the PowerPoint file and bring a backup PDF-version of the presentation.
* If you want to present your paper in **‘online mode’**, please submit your presentation slides and **pre-recorded video** files to the Organizer.